

HANOVER TOWNSHIP
BOARD OF COMMISSIONERS
JANUARY 14, 2019
****MINUTES****

The Hanover Township Board of Commissioners conducted a public meeting on January 14, 2019 at the Hanover Township Municipal Building, 1267 Sans Souci Parkway, Hanover Township, Luzerne County, Pennsylvania. The Chairman called the meeting to order at 7:00 PM.

PRESENT: Commissioners George Bowers, Russell Davis, William Howatt, Ronald Krushnowski, David Lewis, Albert Bagusky.

ABSENT: Commissioner George Andrejko

RECOGNITIONS OF THOSE THAT SERVED THE TOWNSHIP & RESIDENTS

Raymond Eichler – 47 Years of Service – Fire Department
Russell Priestman – 39 Years of Service – Fire Department
Donald Ricko – 33 Years of Service – Public Works Department
Ralph Schwartz – 30 Years of Service – Zoning Hearing Board

DEPARTMENT REPORTS

SECRETARY’S REPORT

Motion by Howatt, secc. Lewis that the Secretary’s Report for the month of December 2018 be accepted and filed. The report indicated that Executive Sessions of the Board were conducted on December 3, 2018 and December 13, 2018 to discuss personnel and possible litigation. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

MANAGER’S REPORT

Motion by Howatt, secc. Lewis that the Manager’s Report for the month of December 2018 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

DEPARTMENT REPORTS

Motion by Howatt, secc. Lewis that the reports from the Police, Road, Sewer, Fire Department, Code Enforcement Office and Health Officer for the month of December 2018 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

TREASURER’S REPORT

Motion by Howatt, secc. Lewis that the Treasurer’s report for the month of December 2018 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

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MINUTES OF MEETING OF DECEMBER 13, 2018

Motion by Howatt, secc. Lewis that the minutes of the meeting of December 13, 2018 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

COMMUNICATIONS

Motion by Howatt, secc. Lewis that the communications for the month of December 2018 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

HIRING – TEMPORARY LABORERS

Motion by Howatt, secc. Lewis that Marc McEvoy, Patrick Wallace, Thomas Tryba, Jerry Dunn & Mike Welebob be hired as a temporary laborer in the Public Works Department effective January 15, 2019 to February 13, 2019 at a rate of \$12.00 per hour for a maximum of twenty eight (28) hours per week. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

HIRING – TEMPORARY FIRE TRUCK DRIVERS

Motion by Howatt, secc. Krushnowski that Raymond Masher, John Marczak, Dwayne Taggart, Dan Wegrzynowicz, Robert Williams, John Engleman, Sean Reilly, Bill McDaniels and Dan Harkenreader be hired as temporary as needed drivers in the Hanover Township Fire Department at the North Station, South Station and Headquarters effective January 15, 2019 to February 13, 2019 at a rate of \$12.00 per hour for a maximum of twenty (28) hours per week, per individual. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

HIRING CDL REFUSE TRUCK DRIVER

Motion by Lewis, secc. Krushnowski that Carl Bienias be hired as the CDL Refuse Truck Driver as per the AFSCME Contract in the Public Works Department effective January 15, 2019. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

APPROVAL NON- WORKPLACE DISBILITY REQUEST

Motion by Lewis, secc. Krushnowski to approve the non-workplace disability request from James Wickkiser effective May 7, 2018. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

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APPROVAL HEART & LUNG REQUEST

Motion by Lewis, secc. Krushnowski to approve the Heart & Lung request from Gerald Ricci effective November 17, 2018 to January 4, 2019. Check to see even on light duty. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

HIRING FIRE APPARATUS OPERATOR/ MAINTENANCE POSITION

Motion by Lewis, secc. Krushnowski that Mike Meeker be hired to a Fire Apparatus Operator/Maintenance position as per the AFSCME Contract in the Public Works Department effective January 15, 2019. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

HIRING FIRE APPARATUS OPERATOR/ MAINTENANCE POSITION

Motion by Lewis, secc. Krushnowski that Eric Banashefski be hired to a Fire Apparatus Operator/Maintenance position as per the AFSCME Contract in the Public Works Department effective January 15, 2019. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

INVOICES – BORTON LAWSON ENGINEERING

Motion by Lewis, secc. Krushnowski to authorize the payment of Township Engineer Borton Lawson Invoices referenced as 2019 – 1 through 3 for various projects in the amount of \$2,845.27. These will be paid through various funds and grants. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

AUTHORIZATION TO SEEK INSURANCE QUOTES

Motion by Lewis, secc. Krushnowski to authorize Joyce Insurance to seek quotes for General Liability, Auto, Workers Compensation, Heart & Lung and Property Insurance for Hanover Township. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

RESOLUTION NO. 023-2018 TAX AND REVENUE ANTICIPATION NOTE 2019 – ERROR CORRECTION

Motion by Lewis, secc. Krushnowski to approve the change to Resolution No. 023-2018 as presented for the Tax and Revenue Anticipation Note for 2019 correcting the interest rate from 2.60% to 2.73%. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

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APPROVAL OF VISION BENEFITS CONTRACT RENEWAL

Motion by Lewis, secc. Krushnowski to approve the contract renewal from Vision Benefits of America for managed vision care for 2019 and that the Chairman is hereby authorized to sign the contract on behalf of Hanover Township. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

AUTHORIZATION TO REVOKE PURCHASE – CODE ENFORCEMENT VEHICLE

Motion by Lewis, secc Krushnowski to revoke the purchase of a 2019 Ford F-150 SuperCrew Pickup Truck in the amount of \$33,820.00 from Hondru Ford through COSTARS contract #25-006/Vendor #125126 due to the extended 17 month wait period needed for delivery. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

AUTHORIZATION TO PURCHASE – CODE ENFORCEMENT VEHICLE

Motion by Lewis, secc. Krushnowski to purchase of a 2018 Ford F-150 SuperCrew Pickup Truck in the amount of \$34,474.00 from Barber Ford through COSTARS contract #25-265/Vendor #120209. With an added Back Rack for \$699.00 & Box cover for \$425.00. Total with paperwork is \$35,733.00 to be paid from Capital Funds. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

PAYMENT APPLICATION – MUNICIPAL HVAC PROJECT

Motion by Lewis, secc. Krushnowski that based upon the recommendation of the Township Engineer, to approve the payment application from Robert P. Harrington, Inc. in the amount of \$66,600.00 for the Municipal Building HVAC Project and it to be paid from the Capital Fund Account. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

PAYMENT APPLICATION – RED COAT LANE STORM WATER LINE PROJECT

Motion by Bowers, secc. Lewis that based upon the recommendation of the Township Engineer, to approve the payment application from Ed Krasavage Construction, Inc. in the amount of \$66,808.00 for the Red Coat Lane Storm Water Line Project and it to be paid from the Capital Fund Account. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

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AUTHORIZATION TO SIGN GRANT DOCUMENTS

Motion by Bowers, secc. Lewis to authorize the Chairman to sign all documents related to the Recycling Grant for a new Viper 13 yard Trash Compacter and 5000 recycling containers in the amount of \$159,791.00. This competitive grant was awarded to Hanover Township by PA DEP. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

APPROVAL OF ELECTRICAL PROVIDER CONTRACT

Motion by Bowers, secc. Lewis to approve the 12 month contract with Talen Energy for providing third party electricity at a reduced rate. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

APPROVAL OF PROFESSIONAL CONSULTING SERVICES ON BEHALF OF THE LOWER SOUTH VALLEY COUNCIL OF GOVERNMENTS

Motion by Bowers, secc. Lewis that based on the request from and behalf of the Lower South Valley Council of Governments (C.O.G.), to approve the agreement with Hailstone Economics for consulting services related to member communities of the C.O.G. This will be paid for through a Keystone Communities Grant and has been reviewed by the Solicitor. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

AUTHORIZATION TO PROCEED WITH PROJECT ENGINEERING

Motion by Bowers, secc. Lewis to authorize the Township Engineer to proceed with the following projects at the “not to exceed” costs: Division Street Bridge - \$170,000; Resurfacing of Division Street - \$25,000; ADA Playground - \$15,000. These costs include survey, design, bidding, inspection & permitting. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

INVOICE – BHW INSPECTIONS, LLC

Motion by Bowers, secc. Lewis to approve Invoice No. H18012 in the amount of \$60,687.75 to BHW Inspections, LLC for plan examinations on several projects within Hanover Township. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

ADD ON MOTION – APPROVAL OF INVOICE

Motion by Lewis, secc. Krushnowski that based upon the recommendation of the road supervisor, to pay Sager’s Service Center \$17,262.91 for repair to garbage packer #4 and it be paid from the capital fund. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

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ADD ON MOTION – APPROVAL OF ROUNDABOUT AGREEMENT

Motion by Lewis, secc. Krushnowski that the board approve the agreement with NorthPoint Development, LLC. Drafted by out solicitor for the annual payment for maintenance and lighting of the roundabouts in the Hanover Industrial Park and further move the Chairman Davis be authorized to sign on behalf of the Township. On the motion the following voted yes: Bowers, Davis, Howatt, Krushnowski, Lewis, Bagusky. MOTION CARRIED.

ADJOURNMENT

Motion by Lewis, secc. Bowers to adjourn the meeting. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

Donna Makarczyk, Secretary